

Scrutiny Standing Panel Agenda



Housing Scrutiny Standing Panel Monday, 17th December, 2012

You are invited to attend the next meeting of **Housing Scrutiny Standing Panel**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Monday, 17th December, 2012
at 5.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Mark Jenkins (The Office of the Chief Executive)
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Members:

Councillors S Murray (Chairman), A Mitchell MBE (Vice-Chairman), K Avey, K Chana, Ms J Hart, Mrs S Jones, Ms H Kane, L Leonard, Ms G Shiell, Mrs J H Whitehouse and N Wright

SUBSTITUTE NOMINATION DEADLINE:

16:30

1. APOLOGIES FOR ABSENCE

2. SUBSITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. NOTES OF THE LAST MEETING (Pages 3 - 8)

To agree the notes of the last Panel meeting, held on 23 October 2012 (attached).

4. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to

paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 9 - 16)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. TENANCY POLICY (Pages 17 - 34)

(Director of Housing) To consider the attached report.

7. REVIEW OF THE HOUSING ALLOCATIONS SCHEME (Pages 35 - 70)

(Director of Housing) To consider the attached report.

8. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

9. FUTURE MEETINGS

The next meeting of the Panel had been scheduled for Tuesday 22 January 2013 at 5.30p.m., however it has been found that this meeting clashes with a Pre-Cabinet meeting the same evening. Members will need to consider a suitable date for January.

There will be a further Panel meeting on Tuesday 19 March 2013 at 5.30p.m. in Committee Room 1.